

# What is the Members' Resource Centre (MRC)?

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The Members' Resource Centre (MRC) is the online platform via which a select number of decision-makers from your organisation – leaders, managers and trainers – can preview and download courses and resources to train your workforce. Once you download Skill Boosters content, it can be delivered via your Learning Management System and Intranet, and also used in presentations and workshops. (Your learners do not have direct access to the MRC.)

## Levels of access to the MRC

Once an organisation signs up as a member with an annual subscription, we provide designated decision-makers with administrator access rights to download video files, online courses, trainer packs and other resources directly from the MRC. We also retain your generic preview login, which you can circulate throughout the organisation, during your licence period, but this continues to restrict downloads.

There are three levels of access on the MRC:

1. Preview access - preview the entire range of online courses and videos within the current Skill Boosters Range (these are the full courses / video files, not tasters / demos.) No download permissions.
2. Administrator full access - ability to download as well as preview all resources.
3. Hosted access - ability to preview all online courses plus permission to preview and download any other resource. Reserved for clients without a Learning Management System, who use the Skill Boosters LMS.

## Who should have access to the MRC?

While a client may join us for a specific topic, the subscription model provides access to all behavioural training topics. Significant added-value is enjoyed by our clients who find a broader use for the resources than they might first have intended. To get the most out of the MRC, create a group of administrators who can best distribute and use resources across the whole business. Ensure you have provided Administrator 'full access' rights to at least one person who is responsible for uploading to your LMS/ Intranet.

## Gate-keeping content from the MRC

The control of where you place content is the responsibility of your Administrators. Ensure gate-keeping of the resources, keeping a record of the location of each, since all material must be removed at the end of a subscription to avoid breach of contract.

Most clients renew automatically and your Administrator access will roll into the next subscription year. You will be notified of the renewal in good time and do not need to worry about the MRC access being 'switched off.' Skill Boosters can provide a summary of all downloads held by your organisation. Each Administrator can view a list of their own downloads under their account.

## Delivery and maintenance of online courses

The latest version of all of our online courses can be previewed and downloaded at any time from the Members' Resource Centre. All courses are downloaded as stand-alone packages and no data is linked to Skill Boosters. The film content inside each course is streamed so that the course file remains small for easy upload to your LMS. If a course is updated you will be notified by email so that you can download the new version. Courses are delivered outside of the MRC where a client has requested customisation, translation, or shares a Rise Articulate licence.

For members using the Skill Boosters LMS, courses are pre-loaded onto our LMS (a separate platform) ready for you to assign to your learners. The MRC can be used to preview the courses which you might like to roll out on the LMS.

## Streaming content from the MRC

As part of your subscription all film content can be previewed in full on the MRC. This also provides you with the ability to stream films as part of a face-to-face group session or online workshop, if you would prefer not to download the film.

## Choosing content

The 'Documents' section of the MRC holds a set of downloadable catalogues which summarises everything on the platform. We also recommend looking at the version of our online course catalogue which is in the form of a course, gives some background about Skill Boosters, highlights new releases and includes lesson 1 of every course. Please share this link with colleagues: <https://s3.amazonaws.com/skillboosterscatalogue/index.html#/>